



## **Berkeley Regis United Neighbors | Board Meeting | February 16 2016**

### BRUN Board members in attendance:

Enrico Cacciorni (Vice President)  
Michelle Frankel (Secretary; chair of Zoning & Licensing Committee)  
Tom LaRocque (Treasurer; chair of Membership & Communications Committee)  
Mike Beasley (chair of Public Works Committee)  
Courtney Eckert  
Stan Ford  
Heather Noyes Gregg  
Christie Schwalbe (liaison to Tennyson Berkeley Business Association)  
Vince Vigil

### Additional meeting attendees included:

Emily Allred (BRUN member)  
Marie Edgar (BRUN member)  
Joyce Gold (BRUN member)  
Roseanne Jelacic (BRUN member)  
Steve Kinney (BRUN member)  
Tom Mobley (BRUN member)  
Cassie Wright

### BRUN Board members not in attendance:

Paul Vorndran (President)  
Jay April  
Michael Mathieson  
Osea Nelson (chair of Events Committee)

Secretary Michelle Frankel chaired the meeting which was held in a classroom at Holy Family Church, 4377 Utica St, and began at 6:15.

After introductions and clearing up some confusion surrounding the location of the meeting, the meeting was opened to the public / non-board members to ask questions and present comments:

Cassie Wright, who attended the January meeting, was back to update us on the Wellness Walk and other developments from the partnership between Urban Ventures, Aria co-housing, Regis University, and the City of Denver. The Wellness Walk will link Berkeley, Regis, and Chaffee Park. They are also working on implementing bike lanes in Chaffee Park near Regis on 50<sup>th</sup> Ave between Lowell and Zuni as well as on Zuni between 50<sup>th</sup> and 52<sup>nd</sup>. They have hired a consulting team to work on bike lanes and sharrows and determine what the Right of Way can accommodate. They are working with (the landscape architecture firm of BRUN Board member Heather Noyes) Studio CPG to add medians with trees to the stretch of Federal Blvd between 46<sup>th</sup> and 52<sup>nd</sup> Aves. They have also obtained a grant via "PS You Are Here" for artwork installations at bike corrals and bus stops.

Marie Edgar reported that she and fellow BRUN member Laurie Simmons are initiating an information-gathering project to learn more about the neighborhood's history and architecture. The nature and scope of the project will be determined by those participating, and may include learning about historic architectural styles, how to research the history of your house, and how to document the development of the neighborhood through maps and photographs. On Saturday morning March 19<sup>th</sup> they will also be hosting a forum about Historic Preservation at Edison Elementary School.

Christie Schwalbe, as a member of its Board of Directors, reported on the Historic Elitch Gardens Theatre Foundation. They are excited to be "in the black"! This year's goals are to fix the roof and then to get toilets and plumbing so that they can obtain occupancy and hold events. Following that will be updating the HVAC systems and then other

aesthetic items. Big goals are for a Summer Stock theater and arts education programming for underprivileged youth. Beginning soon they will be holding tours of the theater during First Fridays. On August 27<sup>th</sup>, they will host a Trocadero Night to cap off the 125<sup>th</sup> anniversary of the theater's opening. They will also be running their "New Works" series again this year. Check out their Facebook page for more information and updates. Christie also noted that the foundation's President Greg Rowley would like to speak at our upcoming Annual Meeting.

Steve Kinney, representing an informal group known as "Unite North Metro Denver", presented a series of concerns with Colorado Department of Transportation's (CDOT's) current plan for expanding Interstate 70 and also advocated for an alternate solution which would re-route I-70 traffic north to I-76. His concerns include environmental impacts, unrealistic budget expectations, the destruction of homes, and the necessitation of unanticipated future additional expansion or development on the west side of Interstate 25 that would irreversibly damage the Berkeley and Regis neighborhoods. "Unite North Metro Denver"'s goal is for CDOT to study their proposed I-70 re-route. CDOT's current plan is currently in the midst of a public comment period through March 2<sup>nd</sup> and Steve implores neighbors to comment and put pressure on CDOT to reevaluate their strategy. The group has created a ~4 minute YouTube video entitled "I-70 Denver Reimagined", and Steve asked the Board whether he could show this video at the upcoming Annual Meeting.

Minutes from the 1/19/16 Board Meeting was reviewed and approved by all present Board Members unanimously.

Tom LaRocque reported that the Treasury currently has \$959.39 in the MidFirst Bank account and \$714.24 in the PayPal account. He will bundle the account information and passwords to pass along to the new Treasurer when he or she is assigned in March.

Tom LaRocque reported on the Communications and Membership Committee. At the time of the meeting there were 162 members eligible to vote at next week's Annual Meeting. He has prepared a spreadsheet of these names for use at the sign-in table. Of these, 95 memberships will be expiring at the end of February. Officially all memberships going forward will expire annually at the end of February, however Tom reported that technically in the Wild Apricot system this year they were set to expire on February 15<sup>th</sup> and so these 95 members incorrectly appear as "lapsed" in the system. He noted that 84 memberships expired last year that are likely prime targets for renewal. Tom had previously been concerned about the automated process for recurring memberships as PayPal had been sending out \$0.01 charges in January; however the correct renewal fees were charged on February 1<sup>st</sup>, so he feels that the system is working correctly. Courtney Eckert currently also has account information and passwords for the web activities, and Tom will make sure that she or anyone else who takes over his Chair position will have all necessary access information.

Osea Nelson was not present but provided a report on the Events Committee to be shared at the meeting.

- The next scheduled event at this point is the Easter Egg Hunt which will be on Saturday March 26<sup>th</sup>. The bunny suit has been reserved and sponsorship requests have been submitted. The Tennyson Berkeley Business Association (TBBA) is considering sponsorship as well – they had a member who'd been contemplating hosting their own but would like to partner with BRUN instead. Former Board member Jane Deegan has assisted Osea in finding a vendor that will stuff and ship eggs for us at a rate that is cheaper than when we stuffed them ourselves last year. Osea proposes we try this system this year and can reevaluate next year whether we'd prefer to return to the tradition of an egg-stuffing-party. He will be seeking volunteers at the Annual Meeting and also asks that Board members consider assisting at the event. He asks that Heather Noyes speak with the Oriental about putting a sign up on the marquee, ideally a few days in advance of the event.
- The directors of the TBBA (Niya Diehl and Nicole Sullivan) have reached out to coordinate with our annual calendar for the upcoming year to co-sponsor events and come up with some fun new ideas.

Christie Schwalbe reported on the Tennyson Berkeley Business Association (TBBA). They hosted a successful Fat Tuesday Mardi Gras parade on February 9<sup>th</sup> and are excited for more events of its ilk. They are in discussion with the upcoming Totally Tennyson (April 30<sup>th</sup>), in particular to ensure the safety of participants and the neighborhood. Representative Bill Rickman would like to speak at our Annual Meeting.

Michelle Frankel reported on the Zoning & Licensing Committee:

- The Licensing Committee has often encountered difficulties getting responses from liquor license applicants when we have approached them to discuss Good Neighbor Agreements ("GNA"'s). In an effort to ensure a consistent methodology in our communication with an increasing number of liquor license applicants, at the February 11<sup>th</sup> Committee meeting, the following protocol and policy was drafted:

- 1) Upon receipt of notification from the Denver Business Licensing Center of an application for a new or modified Liquor License within BRUN boundaries, a designated representative from the BRUN Zoning & Licensing Committee will email the applicant and request a meeting to discuss a Good Neighbor Agreement ("GNA"). The Councilperson for Denver District 1 will be copied on the email and a draft of the standard BRUN GNA will be attached.
  - 2) *If the applicant responds to the request for a meeting:*  
At the initial meeting with the applicant, the BRUN representative will present a draft of the GNA for review, comment, and discussion. The BRUN representative will convey the applicant's comments and/or concerns to the BRUN Zoning & Licensing Committee who will then review the applicant's response and initiate action necessary to secure a signed GNA prior to the Liquor License Hearing.
  - 3) *If the applicant fails to respond to the initial request for a meeting after seven (7) days:*  
The BRUN representative will send a second email as well as a certified letter via USPS to the applicant, stating that BRUN is seeking a Good Neighbor Agreement and note that if the applicant does not enter into a GNA, BRUN will attend the Liquor License Hearing and oppose the license. The Councilperson for Denver District 1 will be copied and a draft of the standard BRUN GNA will be attached to both the email and the certified letter
  - 4) *If the applicant fails to respond to the second request for a meeting:*  
BRUN will notify the Councilperson for Denver District 1 that BRUN intends to oppose the applicant's Liquor License.
  - 5) A BRUN Zoning Committee representative will attend each Liquor License Hearing to communicate support or opposition and provide relevant supplemental information to the hearing officer regarding membership, contact with the applicant, and the status of the Good Neighbor Agreement.
- The above policy was reviewed and approved by all present Board Members unanimously. It was determined that this policy will be presented to the TBBA at one of their upcoming meetings.
  - Steve Kinney asked whether the GNA's address business delivery vehicles in the alleys. Michelle explained that this has not been an element of the agreements thus far and that while she thinks it's worth considering in the future, she is concerned that adding it might create an imbalance with non-liquor-serving establishments with which we do not currently pursue GNA's and therefore would not be monitoring their alley activity.
  - The Zoning Committee would like to seek public input again on the developing Design Overlay at the upcoming Annual Meeting. Michelle and Heather Noyes are preparing boards and handouts for comment. These will cover possible design standards developed by the committee as solutions to the concerns identified through previous public input. The Board discussed options for the commenting protocol and determined that members will be given a limited number each of sticky dots (green for approval, red for disapproval) to be placed on the boards (which will be just inside the theater when attendees enter) in response to proposed Design Standards. Members will also be given worksheets so that they can review the proposals and comment at more length if they desire.

Stan Ford, BRUN's liaison with the Denver Police and Fire departments, asked the board for input on inviting Police and/or Fire representatives to the Annual Meeting. The Board determined that District 1 Commander Pazen would be invited to speak about crime, and that District 1 Neighborhood Resource Officer Gomez would be invited to speak about Neighborhood Watch.

The upcoming Annual Meeting on February 23<sup>rd</sup> was discussed. The agenda and timeline of the meeting, which will be run by President Paul Vorndran, was determined to be as follows:

5:30 Doors open – Lobby activity

- Sign-in table (determine membership status, sign up for interest in joining Board and/or Committees)
- membership sign-up/renewal table (2 "square" readers available, can also take cash) - run by Tom
- Overlay Taskforce boards and comment sheets (members receive dots and sheets at sign-in, boards will be set up when you enter the theater) - run by Michelle/Heather
- table for neighbors' and speakers' flyers
- additional tables for neighborhood interest groups (ie, Marie Edgar & Laurie Simmons' neighborhood inventory and history venture; Steve Kinney's i-70 expansion alternative) - coordinated with Heather

6:00 President's Report (Paul)

6:05 - 6:45 Committee Reports:

- a) approx. 6:05 Treasurer's Report (Tom)
- b) approx. 6:08 Membership & Communications Committee Report (Tom & Courtney)
- c) approx. 6:14 Events Committee Report (Osea)
- d) approx. 6:18 Zoning & Licensing Committee Report (Michelle)
- e) approx. 6:33 Public Works Committee Report (Mike B)

6:45 Members' Forum (open mic) - 3 minute maximum each, will reduce to 2 minutes if more than 12 sign up.

7:30 Open Board positions: Nominations announced; Candidates get max. 1 minute for introductions followed by balloting explanation and voting.

- Procedure: Candidates' names will be written largely on a white board provided by Stan; Members will receive a colored note card when they check in with spaces to fill out votes for open positions, cards will be deposited in a ballot box and will be counted at 8:00.
- Michelle will work with Paul to determine which Board members' terms are up and how many open positions will be up for election.

8:00 Speakers (3 minute limits, speakers are strongly encouraged to bring flyers to direct attendees to websites for additional information):

- a) Denver Police District 1 Commander Paul Pazen - coordinated with Stan
- b) Denver Police District 1 Neighborhood Resource Officer Denise Gomez - coordinated with Stan
- c) Denver Council District 1 Councilman Rafael Espinoza - coordinated with Paul/Heather
- d) Denver Council At-Large Councilwoman Debbie Ortega - coordinated with Paul/Heather
- e) Colorado House District 4 Representative Daniel Pabon - coordinated with Paul/Heather
- f) Tennyson Berkeley Business Association board member Bill Rickman - coordinated with Christie
- g) United North Metro Denver representative Steve Kinney re: i-70 expansion alternative - coordinated with Heather
- h) Historic Elitch Gardens Theatre Foundation President Greg Rowley - coordinated with Christie

8:25 Announcement of Board voting results

8:30 Adjourn

This agenda (sans notes) will be published to the public prior to the meeting along with an official count of open Board vacancies.

#### 2015 Board Attendance

	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Jan	Feb
Jay April		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>								
Mike Beasley	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Enrico Cacciorni	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
Dave Decker	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		-- resigned --			
Jane Deegan			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					-- resigned --			
Courtney Eckert	-- replaced Dave Decker in October --								<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Stan Ford	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Michelle Frankel	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tom LaRocque	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>							
Michael Mathieson	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Charles Moore	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>					-- resigned --			
Osea Nelson		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>							
Heather Noyes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Christie Schwalbe	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Vince Vigil	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>					
Paul Vorndran	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	

These meeting minutes were recorded by Michelle Frankel.